

Inclusion of People with Complex Support Needs Working Group

Terms of Reference

About the Terms of Reference

This is a document that explains what a working group is.

It explains things like:

- Who is in the group
- How people join the group
- What type of work the group does together

It helps everyone who is in the group understand what to expect.

Goal of the Group

The Complex Support Needs working group was created to be a place where members can come together and do work on how to better include people with complex support needs, including people with little or no speech.

The goal of this group is to:

- bring members who are interested in the inclusion of people with complex needs together

- share experiences and good practices related to the inclusion of people with complex needs
- give members a chance to do pieces of work together on the topic
- support the network by creating new resources and materials about the inclusion of people with complex needs that the members can use

Members of the Group

Anyone who is a member in good standing of Inclusion International can be part of the working group.

Being in “good standing” means that the member has paid their membership fee.

Both people who are part of a member organization and people who are individual members can be part of the group.

Members of the working group are not paid to participate. Everyone volunteers their time to be part of the group.

Work of the Group

The group works together through their email list and through online meetings.

Members of the group can use the email list to share information, ask questions, and have discussions about the inclusion of people with complex support needs.

The group will also do at least 1 piece of work together each year that supports the network.

Some examples of this work about that the group might do could be:

- creating materials or tools for members about how to better include people with complex needs in organisations or in the community
- working on documents that support II's advocacy about inclusion of people with complex needs
- putting together case studies to share good practices
- supporting Inclusion International's Council with their work on position papers related to inclusion of people with complex needs
- organizing a webinar for members not in the group or for the public about including people with complex needs

Group Leadership

Two members will help lead the work of the working group.

These members will be called Co-Chairs.

Co-Chairs might do tasks like:

- Preparing the workplan for the year
- Leading meetings of the group
- Leading sub-groups that are working on a specific piece of work
- Sharing resources and starting discussions on the email list

There will be an open call for people to apply as a Co-Chair.

The President of Inclusion International will choose the chair from the people who have applied.

The Officers may also recommend that a specific group member applies to be a Co-Chair.

How to Join the Group

At the start of each year, Inclusion International will invite members to join the working group.

Members can also join at any point during the year.

Members can join the group by [signing up for the email list at this link](#).

Only members of Inclusion International can join.

Inclusion International's Officers might also ask specific members to join the group to share their knowledge about inclusion of people with complex needs with the network.

Contact

Each working group has a member of the Inclusion International staff team that supports the group.

Ailis Hardy supports the work of the complex needs working group.

For any questions about this working group or how to join, you can contact Ailis at ailis.hardy@inclusion-international.org.