

## Children and Youth Discussion Group

### Terms of Reference

#### **About the Terms of Reference**

This is a document that explains what a working group is.

It explains things like:

- Who is in the group
- How people join the group
- What type of work the group does together

It helps everyone who is in the group understand what to expect.

#### **Goal of the Group**

The Children and Youth Working Group was created to give members a place to come together and do focused work on how to include and work with children and youth.

The goal of this working group is to:

- bring together members who are interested in how children and youth are engaged in our organisations
- help members share experiences and good practices for work with children and youth

- give members a chance to do pieces of work together on the topic
- support the network by creating new resources and materials about engaging children and youth that members can use
- help our network think about how we can better support and engage children and youth in our work

## **Members of the Group**

Anyone who is a member in good standing of Inclusion International can be part of the working group.

Being in “good standing” means that the member has paid their membership fee.

Both people who are part of a member organization and people who are individual members can be part of the group.

Members of the working group are not paid to participate. Everyone volunteers their time to be part of the group.

## **Work of the Group**

The group works together through their email list and through online meetings.

Members of the group can use the email list to share information, ask questions, and have discussions about engaging and working with children and youth.

The group will also do at least 1 piece of work together each year that supports the network.

Some examples of this work about that the group might do could be:

- creating materials or tools for members about how to better include children and youth in organisations or in the advocacy
- working on documents that support II's advocacy about inclusion of children and youth
- putting together case studies to share good practices
- supporting Inclusion International's Council with their work on position papers related to the inclusion of children and youth
- organizing a webinar for members not in the group or for the public about engaging children and youth

### **Group Leadership**

Two members will help lead the work of the working group.

These members will be called Co-Chairs.

Co-Chairs might do tasks like:

- Preparing the workplan for the year

- Coordinating and leading meetings of the group
- Leading sub-groups that are working on a specific piece of work
- Sharing resources and starting discussions on the email list

There will be an open call for people to apply as a Co-Chair.

The President of Inclusion International will choose the chair from the people who have applied.

The Officers may also recommend that a specific group member applies to be a Co-Chair.

### **How to Join the Group**

At the start of each year, Inclusion International will invite members to join the discussion group.

Members can also join at any point during the year.

Members can join the discussion group by [signing up for the email group at this link](#).

### **Contact**

Each discussion group has a member of the Inclusion International staff team that supports the group.

Manel supports the work of the children and youth discussion group.

For any questions about this discussion group or how to join, you can contact Manel at [manel@inclusion-international.org](mailto:manel@inclusion-international.org).