

Inclusion International's

Listen Include Respect Champions Discussion Group

Terms of Reference

About the Terms of Reference

This is a document that explains what a discussion group is.

It explains things like:

- Who is in the group
- What the group is for
- What the group does together

It helps everyone who is in the group understand what to expect about being involved.

Goal of the Group

The Listen Include Respect Champions discussion group was created to give members a place to share their work of making their organisation more inclusive.

This group is for organisations that are working on or want to do work on [Listen Include Respect](#), guidelines to help organisations make sure that people with intellectual disabilities are included in their work.

The goal of this discussion group is to:

- bring together members who are interested in using the Listen Include Respect guidelines to make their work more inclusive
- create a space where members can share their progress and talk about how they used the Listen Include Respect guidelines
- bring together members to have discussions about good examples of what inclusive organisations really look like

Work of the Group

The discussion group comes together through online meetings.

The discussion group has at least 2 online meetings per year.

At each meeting:

- 1-3 members will present on their work using the Listen Include Respect guidelines
- Members will share their experiences and challenges using the guidelines
- Members will have small group discussions using discussion questions about making organisations more inclusive

The discussion group does not do other work together outside of their meetings, but they might also have discussions and share good examples over their email group.

Members of the Group

Anyone who is a member of Inclusion International can be part of the discussion group.

The discussion group is not open to people outside of the network. This is a space only for members to talk to each other about Listen Include Respect and making our organisations more inclusive.

Members and presenters of discussion groups are not paid to participate. Everyone volunteers their time to be part of the group.

Group Leadership

Two or three members will help to coordinate the discussion group.

These members will be called Chairs.

Co-Chairs might do tasks like:

- Helping prepare the topic list for the meetings for the year
- Help identify members to present to the group
- Leading meetings of the group

Any member of the group can apply to be a Co-Chair of the group.

Co-Chairs will be recommended by the group's staff contact and will be approved by the Officers.

The Officers may also recommend that a specific group member applies to be Co-Chair.

How to Join the Group

At the start of each year, Inclusion International will invite members to join the discussion group.

Members can also join at any point during the year.

To join the group, [members can sign up for the email list at this link](#).

Make sure that you list what organisation you come from or that you are an individual member in the comment box when you sign up - this will help us make sure that you are approved to join the group quickly!

Contact

Each discussion group has a member of the Inclusion International staff team that supports the group.

Ailis supports the work of the Listen Include Respect Champions discussion group.

For any questions about this discussion group or how to join, you can contact Ailis at ailis.hardy@inclusion-international.org.